



Request for Quotation (RFQ)

Procurement Title: **PROCUREMENT OF VARIOUS SPARE PARTS FOR THE REPAIR AND MAINTENANCE OF VARIOUS MOTOR VEHICLES AND HEAVY EQUIPMENT OF VARIOUS OFFICES**

PR No. : **2024-03762-013(-R)**

Solicitation No. : **016-6N-24**

PR Date : **18 January, 2024**

Philgeps Reference No. : **10525894**

Approved Budget for the Contract: **PHP 419,074.00**

Please quote your lowest price on the item/s listed described below or in the attached Purchase Request (PR) subject to the General Terms and Conditions

Stated herein, submit filled out quotation duly signed by you or your duly authorized representative not later than

February 8, 2024, 1:00 PM at the Bids and Awards Committee Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City 2400 Pangasinan.

ATTY. AURORA E. VALLE
BAC Chairman

GENERAL TERMS AND CONDITIONS:

- Warranty shall be for a minimum period of three (3) months for expendable components, one (1) year for non-expendable components, from date of acceptance by the City Government of Dagupan.
- Price validity shall be for a period of thirty (30) calendar days counted from date of quotation.
- Price quotation shall be inclusive of all costs and applicable taxes.
- Delivery period upon receipt of Purchase Order (P.O.)
- Amount of bid docs to be paid ₱ 500.00.
- PhilGEPS REGISTRATION/ CERTIFICATE, MAYOR'S/ BUSINESS PERMIT, TAX REGISTRATION, SEC or DTI. Shall be attached upon submission of quotation.
- Latest income/business tax return shall be attached upon submission of quotation if ABC is above Php 500,000.00
- A notarized omnibus sworn statement (GPPB-prescribed format) shall be attached upon submission of quotation if ABC is above Php50,000.00
- Bidders shall submit original brochures showing certifications of the product being offered. (if applicable)
- ANY ALTERATIONS AND/OR ERASURES SHALL BE COUNTER-SIGNED BY THE BIDDER OR HIS/HER DULY AUTHORIZED REPRESENTATIVE. BIDS WITH ALTERATIONS AND/OR ERASURES THAT ARE NOT COUNTER-SIGNED SHALL BE REJECTED.**

COMPANY NAME : _____

ADDRESS : _____

PHILGEPS REGISTRATION No. : _____

Valid Until: _____

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
2	pcs	Battery 2SMF - Isuzu Light Truck (DIN 434)				
1	pc	Air filter - Yutong Bus (UOV 437)				
4	pcs	Flap 20R - Yutong Bus (UOV 437)				
1	set	Clutch Master - Yutong Bus (UOV 437)				
1	set	Tie Rod End - AUV (SKA 897)				
3	pcs	WD40 Big - AUV (SKA 897)				
10	pcs	Sand paper - AUV (SKA 897)				
1	pc	Air Chuck - AUV (SKA 897)				
4	pcs	Masking tape 3/4 - AUV (SKA 897)				
4	pcs	Electrical tape - AUV (SKA 897)				
5	pcs	Steel brush - AUV (SKA 897)				
1	pc	Muffler - Isuzu (SKA 834)				
2	pcs	Duplicate Key - Isuzu (SKA 834)				
1	pc	Flushing Oil - Coaster (SAB 4558)				
2	pcs	Diesel Engine oil (4 liters) - Coaster (SAB 4558)				
1	pc	Oil Filter - Coaster (SAB 4558)				
2	pcs	Diesel Engine oil (1 liter) - Coaster (SAB 4558)				
2	pcs	Miniature bulb - Coaster (SAB 4558)				
2	pcs	Wiper Blade 16" - Coaster (SAB 4558)				
4	pcs	Wiper Blade 20" - Coaster (SAB 4558)				
4	pcs	Fan belt A44 - Coaster (SAB 4558)				
4	pcs	Fan belt A49 - Coaster (SAB 4558)				
2	pcs	Head light - Coaster (SAB 4558)				
4	pcs	Tube 700-16 - Coaster (SAB 4558)				
2	pcs	Battery 3SMF - Coaster (SAB 4558)				
1	pc	Cabin Air filter - Innova (SAB 5186)				
1	pc	Front Evaporator - Innova (SAB 5186)				
1	pc	Rear Evaporator - Innova (SAB 5186)				
1	kilo	Compressor oil 134A - Innova (SAB 5186)				
15	pcs	O-ring fittings - Innova (SAB 5186)				
1	kilo	Charging Freon 134A - Innova (SAB 5186)				

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
2	pcs	Expansion Valve - Innova (SAB 5186)				
1	pc	Dryer kit - Innova (SAB 5186)				
1	pc	Motor Blower - Innova (SAB 5186)				
1	set	Brake Pad - Innova (SAB 5186)				
1	set	Brake Shoe - Innova (SAB 5186)				
2	pcs	Rotor Resurface (front) - Innova (SAB 5186)				
4	pcs	TR-413 V.S. - Innova (SAB 5186)				
7	pcs	Grease Fittings - Innova (SAB 5186)				
1	set	Wiper Blade - Innova (SAB 5186)				
1	set	Brake pad - Innova (SAB 5252)				
10	pcs	Stick on Wheel Weights - Innova (SAB 5252)				
1	pc	Diesel Engine Oil - Innova (SAB 5252)				
2	pcs	Tire 195-15 - Hi-ace (SAB 4553)				
1	pc	Drive Belt - Hi-ace (SAB 4553)				
1	pc	Timing Belt - Hi-ace (SAB 4553)				
1	pc	Tensioner Bearing - Hi-ace (SAB 4553)				
1	pc	Tensioner Assy - Hi-ace (SAB 4553)				
1	pc	Brake Fluid - Hi-ace (SAB 4553)				
1	pc	Alternator Pulley - Hi-ace (SAB 4553)				
1	pc	Brake Master Assy - Hi-ace (SAB 4553)				
1	pc	Hydraulic Hose - Hi-ace (SAB 4553)				
1	pc	Spring - Hi-ace (SAB 4553)				
12	pcs	Stick on Wheel Weights - Hi-ace (SAB 4553)				
1	pc	Brake Shoe - Hi-ace (SAB 4553)				
2	pcs	Wheel Cylinder - Hi-ace (SAB 4553)				
4	pcs	Tire #700 x 16 - HINO Dumptruck (JM 0514)				
2	pcs	Tire #700 x 16 - HINO Dumptruck (JM 2344)				
2	pcs	Tire #700 x 16 - HINO Dumptruck (JM 2347)				
2	pcs	Tire #700 x 16 - HINO Dumptruck (JM 2340)				
2	pcs	Tire #700 x 16 - HINO Dumptruck (JM 2341)				
2	pcs	Tire #700 x 16 - HINO Dumptruck (JM 2342)				
2	pcs	Tire #700 x 16 - HINO Dumptruck (JM 2343)				
2	pcs	Tire #700 x 16 - HINO Dumptruck (JM 2346)				
4	pcs	Tire 1200R x 20 - HOWO Dumptruck (NEM 8853)				
419,074.00						

After having carefully read and accepted your General Terms and Conditions, I/ WE quote you on the item at prices noted above.

Signature over printed name

(Owner/ Authorized Representative)

Telephone/ Mobile No.

Email Address

Date

NOTE: ADDITIONAL INSTRUCTION

1. Please submit quotation and required documents in a SEALED envelope.
2. RFQ/s may be submitted personally at the BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Avenue, Dagupan City during office hours 8:00 A.M. to 5:00 P.M. Bidder shall present its proof of payment for the Bid Docs Fees. Payment shall be paid at the One Stop Shop Business Center (OSBC).
3. RFQ's may be submitted through mail/courier services and shall be addressed to the BAC Chairman with Office Address: BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Avenue, Dagupan City. Bidder shall attach a Postal Money Order and/ or Managers Check for the Bid Docs Fees with a Payee: CITY TREASURE'S OFFICE DAGUPAN CITY. Bidders shall also attach a self-addressed stamped envelope for the RFQ's received by the BAC after the deadline will be return through that aforementioned self-addressed stamp envelope.
4. **RFQ's THAT ARE DELIVERD BY MAIL/ COURIER SERVICE AFTER THE DEADLINE SHALL NOT BE OPENED AND SHALL BE IMMEDIATELY RETURNED. THE BAC SHALL NOT BE RESPONSIBLE FOR ANY DELAY IN THE DELIVERY OF RFQ's VIA MAIL/ COURIER SERVICES.**