



Republic of the Philippines  
Office of the Mayor  
**BIDS AND AWARDS COMMITTEE**  
Dagupan City



# **PHILIPPINE BIDDING DOCUMENTS**

(As Harmonized with Development Partners)

# **Procurement of GOODS**

Government of the Republic of the Philippines

**PROCUREMENT OF VARIOUS MEDICAL,  
DENTAL AND LABORATORY SUPPLIES  
FOR CITY HEALTH OFFICE USE,  
DAGUPAN CITY  
GOODS-013CB-2024 / PR NO. 2024-03857-014)**

**Sixth Edition  
July 2020**

# Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	2
Section I. Invitation to Bid	5
Section II. Instructions to Bidders	11
1. Scope of Bid	12
2. Funding Information	14
3. Bidding Requirements	15
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	15
5. Eligible Bidders	15
6. Origin of Goods	16
7. Subcontracts	16
8. Pre-Bid Conference	16
9. Clarification and Amendment of Bidding Documents	16
10. Documents comprising the Bid: Eligibility and Technical Components	16
11. Documents comprising the Bid: Financial Component	17
12. Bid Prices	17
13. Bid and Payment Currencies	18
14. Bid Security	18
15. Sealing and Marking of Bids	18
16. Deadline for Submission of Bids	19
17. Opening and Preliminary Examination of Bids	19
18. Domestic Preference	19
19. Detailed Evaluation and Comparison of Bids	19
20. Post-Qualification	20
21. Signing of the Contract	20
Section III. Bid Data Sheet	21
Section IV. General Conditions of Contract	25
1. Scope of Contract	26
2. Advance Payment and Terms of Payment	26
3. Performance Security	26
4. Inspection and Tests	26
5. Warranty	27
6. Liability of the Supplier	27
Section V. Special Conditions of Contract	28
Section VI. Schedule of Requirements	32
Section VII. Technical Specifications	35
Section VIII. Checklist of Technical and Financial Documents	40

# Glossary of Acronyms, Terms, and Abbreviations

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

## **Section I. Invitation to Bid**



**Republic of the Philippines**  
Office of the Mayor  
**BIDS AND AWARDS COMMITTEE**  
Dagupan City



**INVITATION TO BID**

**PROCUREMENT OF VARIOUS MEDICAL, DENTAL AND LABORATORY  
SUPPLIES FOR CITY HEALTH OFFICE USE, DAGUPAN CITY  
(GOODS-013CB-2024 / PR NO. 2024-03857-014)**

- The **City Government of Dagupan**, through the **GENERAL FUND CY 2024**, intends to apply the sum of **ONE MILLION TWO HUNDRED FORTY NINE THOUSAND FIVE HUNDRED FIVE AND 50/100 PHILIPPINE PESOS (PhP 1,249,505.50)** being the Approved Budget for the Contract (ABC) to payment under the contract for **“PROCUREMENT OF VARIOUS MEDICAL, DENTAL AND LABORATORY SUPPLIES FOR CITY HEALTH OFFICE USE, DAGUPAN CITY”**. Bids received in excess of the ABC shall be automatically rejected during the bid opening.

Item No.	Item Description	Qty	Unit	Approved Budget for Contract
1	Adhesive Plaster 1"x10yards, 24's/box	10	Box	25,855.00
2	Alcohol, Isopropyl, 70% Solution, 500ml/bottle	25	Bottle	2,870.00
3	Alcohol, Isopropyl, 70% Solution, 1gallon/bottle	5	Gallon	3,811.50
4	Alcohol Denatured 1 Liter	2	Bottle	1,237.40
5	Alcohol, Ethyl 95% 500ml	2	Bottle	248.00
6	Aliquot cups 100s	2	Pack	13,500.00
7	ALT/GPT Reagent	1	Kit	20,000.00
8	Ammonium Carbonate Strong Ammonia (Spirit of Ammonia) 15ml	10	Bottle	250.00
9	Anti D	1	Bottle	1,800.00
10	Aspirating Needle, 18gauge, 100's/box	1	Box	351.00
11	Anti Sera A & B	1	Set	1,500.00
12	AST/GOT Reagent	2	Kit	40,000.00
13	Band Aid, 100s/box	5	Box	429.00
14	Blood Urea Nitrogen Reagent	1	Kit	22,000.00
15	Blood Uric Acid Reagent	1	Kit	30,000.00
16	Blue Tips	1	Bag	2,400.00
17	Butterfly Needle for Pedia	2	Box	3,000.00
18	CD80 Detergent for Chem, 1 Liter	1	Bottle	16,000.00
19	Cholesterol Reagent	1	Kit	25,000.00
20	Cholesterol Strips	1	Box	2,500.00
21	Control Normal for Chemistry	1	Box	28,000.00
22	Control Pathologic for Chemistry	1	Box	28,000.00
23	Cotton Balls, 300s	30	Pack	7,200.00
24	Cotton Plier w/lock	2	Piece	690.00
25	Cotton, 400g, roll	5	Roll	1,139.00
26	Creatinine Reagent	1	Kit	22,000.00

27	Denatured Lamp	7	Piece	1,228.50
28	Dengue IgG/igM 25T, Duo w/ Antigen	1	Box	8,485.50
29	Dental Bib	5	Pack	1,890.00
30	Dental Needle, G27 Short	10	Box	18,150.00
31	Disinfectant Solution, Concentrate, 500ml/bottle	10	Bottle	6,993.00
32	Disposable Cups, Plastic, 50's/pack 12 oz	20	Pack	1,674.00
33	Disposable Gloves, 50pairs/box	20	Box	10,218.00
34	Disposable Gloves (S,M,L,XL)	20	Box	27,702.00
35	Disposable Syringe, 3cc	10	Box	8,500.00
36	Disposable Syringe, 5cc	10	Box	9,000.00
37	Disposable Syringe, 10cc	1	Box	950.00
38	Disposable Syringe, 20cc	1	Box	1,000.00
39	Disposable Syringe, 60cc	1	Box	1,200.00
40	Distilled Water, for Blood Chemistry, 10 liters	60	Box	9,000.00
41	ECG Tracing Paper	10	Roll	1,500.00
42	EDTA Mini Collect 100's	2	Box	4,800.00
43	EDTA Violet Top 100's	5	Box	9,750.00
44	Electrolytes Control	1	Box	15,000.00
45	Electrolytes Daily Cleansing Solution	1	Box	15,000.00
46	Electrolytes Solution Pack	1	Bottle	20,000.00
47	Enamel Tray	2	Piece	1,215.00
48	Gauze Roll, Big	2	Roll	4,500.00
49	Gauze/ Bandage, 4x4, 5s/pack	500	Pack	35,400.00
50	Glucometer	2	Unit	8,400.00
51	Glucose Oxidase Reagent	1	Kit	14,137.20
52	Glutaraldehyde Disinfectant Solution, 1 gal	5	Gallon	14,400.00
53	Gram Stain Set	2	Set	14,500.00
54	Gum Separator	2	Piece	70.00
55	HBA1C 20's	1	Kit	11,000.00
56	HBsAg Screening Kit 100's	1	Box	12,000.00
57	HDL-Cholesterol Reagent	1	Kit	20,000.00
58	Head Cap, Disposable, 100s/pack	1	Pack	300.00
59	Hema Control (5parameters)	1	Box	27,000.00
60	Hema Diluent 20 Liters (5 parameters)	1	Bottle	24,000.00
61	Hema Lh Lyse 1 Liter (5 parameters)	1	Bottle	24,000.00
62	Hema Lyse I 1liter (5 parameters)	1	Bottle	24,000.00
63	Hema Lyse II 400ml (5 parameters)	1	Bottle	24,000.00
64	Hematology Cleaner 1Liter (5 parameters)	1	Bottle	24,000.00
65	Hematology Control (3 parameters)	1	Box	18,000.00
66	Hematology Diluent 20 Liters (3 parameters)	1	Box	22,000.00
67	Hematology Lyse 500ml (3 parameters)	1	Bottle	22,000.00
68	Hematology Probe Cleanser 50ml (3	1	Bottle	24,000.00



	parameters)			
69	Hematology Rinse 20 Liters (3 parameters)	1	Bottle	12,000.00
70	Hemostatic Forceps, curved, stainless steel	4	Piece	1,614.80
71	Insulin Syringe 1ml, 30G x 5/16 inches, 100's	10	Box	15,200.00
72	IV Cannula Gauge 18, 20, and 22	50	Piece	7,500.00
73	Heplock (Qstyle)	50	Piece	10,000.00
74	Lancet, 200's/box	5	Box	2,400.00
75	Leptospira IgM/Igm Kit	1	Box	9,306.00
76	Lidocaine Anesthesia, 2%, 50's/box	5	Box	4,900.00
77	Mouth Mirror	5	Piece	500.00
78	Non-Latex Gloves, Powder Free, 50pairs/box	4	Box	2,200.00
79	Occult Blood Test Kit, 50test/box	1	Box	9,450.00
80	Na Electrode	1	Box	28,000.00
81	K Electrode	1	Box	28,000.00
82	Cl Electrode	1	Box	28,000.00
83	Orahex Oral Rinse	5	Bottle	1,975.00
84	Petroleum Jelly, 100grams	10	Jar	1,255.00
85	Providone Iodine, 1L	10	Bottle	9,288.00
86	QCA Calibrator for Chem	1	Box	26,000.00
87	RPR Screening (100Test/Box)	2	Box	18,000.00
88	Scaler Tips	2	Sets	1,400.00
89	Short Sample Cup, 1000's/pack	1	Pack	33,736.50
90	Sterile Gloves Size 6.0, 50pairs/box	5	Box	3,225.00
91	Sterile Gloves Size 6.50	5	Box	3,225.00
92	Sterile Gloves Size 7	5	Box	3,225.00
93	Sterile Gloves Size 7.5	5	Box	3,225.00
94	Sterile Gloves Size 8.0, 50pairs/box	4	Box	2,580.00
95	Sterile Gloves, Latex-free size 7.0, 50pairs/box	8	Box	12,149.60
96	Surgical Blade #15, 100's/box	2	Box	1,100.00
97	Surgical Blade #20, 100's/box	2	Box	1,100.00
98	Surgical Forceps (complete set)	1	Set	15,000.00
99	Surgical Tape 1"x10yards, 12's/box	10	Box	18,725.00
100	Surgical Tape 3"x10yards, 4's/box	5	Box	14,141.50
101	Test Tube, 15ml	5	Piece	140.00
102	Topical Anesthesia, 30grams	10	Jar	1,800.00
103	Triglyceride Reagent	2	Kit	56,000.00
104	Urine Strips (10 Parameters) with Strip Reader	10	Bottle	12,400.00
105	Ultrasound Paper/ Film, UPP-110HG, 10packs/box	1	Box	10,000.00

2. The **City Government of Dagupan** now invites bids for the above Procurement Project. Delivery of the Goods is required within the period of **THIRTY (30) C.D.** Bidders should have completed, within **FIVE (5) YEARS** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during **regular office hours (8:00 A.M. - 5:00 P.M.)**.
5. A complete set of Bidding Documents may be acquired by interested bidders from **March 7, 2024 (8:00 A.M. - 5:00 P.M.) to March 26, 2024 (8:00 A.M. - 12:00 N.N.)** from given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by GPPB, in the amount of **FIVE THOUSAND PHILIPPINE PESOS (PHP 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by providing a printed copy of the official receipt.

The Bidding Documents may also be downloaded from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)**, provided the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The City Government of Dagupan will hold a **Pre-bid Conference** on **March 14, 2024 2:00 P.M. at BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission **on or before 1:00 P.M., March 26, 2024 at BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB CLAUSE 15.
9. Bid opening shall be on **March 26, 2024 2:00 P.M. at BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City**. Bids will be opened in the presence of the bidder's representatives who chose to attend the activity.
10. The City Government of Dagupan reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to BAC Secretariat:

Engr. Athena Arenas  
Ms. Manolita T. De Venecia  
Mr. Allan R. Zabala

Address: BAC Office, 2<sup>nd</sup> Floor, City Hall Complex  
A.B. Fernandez Ave., Dagupan City  
Contact No: 0917-855-3267

(ORIGINAL SIGNED)  
**ATTY. AURORA E. VALLE**  
BAC Chairman

## **Section II. Instructions to Bidders**

## 1. Scope of Bid

The Procuring Entity, **City Government of Dagupan** wishes to receive Bids for the **PROCUREMENT OF VARIOUS MEDICAL, DENTAL AND LABORATORY SUPPLIES FOR CITY HEALTH OFFICE USE, DAGUPAN CITY**, with identification number **GOODS-013CB-2024 / PR NO. 2024-03857-014**.

The Procurement Project (referred to herein as “Project”) is composed of:

Item No.	Item Description	Qty	Unit	Approved Budget for Contract
1	Adhesive Plaster 1"x10yards, 24's/box	10	Box	25,855.00
2	Alcohol, Isopropyl, 70% Solution, 500ml/bottle	25	Bottle	2,870.00
3	Alcohol, Isopropyl, 70% Solution, 1gallon/bottle	5	Gallon	3,811.50
4	Alcohol Denatured 1 Liter	2	Bottle	1,237.40
5	Alcohol, Ethyl 95% 500ml	2	Bottle	248.00
6	Aliquot cups 100s	2	Pack	13,500.00
7	ALT/GPT Reagent	1	Kit	20,000.00
8	Ammonium Carbonate Strong Ammonia (Spirit of Ammonia) 15ml	10	Bottle	250.00
9	Anti D	1	Bottle	1,800.00
10	Aspirating Needle, 18gauge, 100's/box	1	Box	351.00
11	Anti Sera A & B	1	Set	1,500.00
12	AST/GOT Reagent	2	Kit	40,000.00
13	Band Aid, 100s/box	5	Box	429.00
14	Blood Urea Nitrogen Reagent	1	Kit	22,000.00
15	Blood Uric Acid Reagent	1	Kit	30,000.00
16	Blue Tips	1	Bag	2,400.00
17	Butterfly Needle for Pedia	2	Box	3,000.00
18	CD80 Detergent for Chem, 1 Liter	1	Bottle	16,000.00
19	Cholesterol Reagent	1	Kit	25,000.00
20	Cholesterol Strips	1	Box	2,500.00
21	Control Normal for Chemistry	1	Box	28,000.00
22	Control Pathologic for Chemistry	1	Box	28,000.00
23	Cotton Balls, 300s	30	Pack	7,200.00
24	Cotton Plier w/lock	2	Piece	690.00
25	Cotton, 400g, roll	5	Roll	1,139.00
26	Creatinine Reagent	1	Kit	22,000.00
27	Denatured Lamp	7	Piece	1,228.50
28	Dengue IgG/igM 25T, Duo w/ Antigen	1	Box	8,485.50
29	Dental Bib	5	Pack	1,890.00
30	Dental Needle, G27 Short	10	Box	18,150.00
31	Disinfectant Solution, Concentrate, 500ml/bottle	10	Bottle	6,993.00
32	Disposable Cups, Plastic, 50's/pack 12 oz	20	Pack	1,674.00
33	Disposable Gloves, 50pairs/box	20	Box	10,218.00

34	Disposable Gloves (S,M,L,XL)	20	Box	27,702.00
35	Disposable Syringe, 3cc	10	Box	8,500.00
36	Disposable Syringe, 5cc	10	Box	9,000.00
37	Disposable Syringe, 10cc	1	Box	950.00
38	Disposable Syringe, 20cc	1	Box	1,000.00
39	Disposable Syringe, 60cc	1	Box	1,200.00
40	Distilled Water, for Blood Chemistry, 10 liters	60	Box	9,000.00
41	ECG Tracing Paper	10	Roll	1,500.00
42	EDTA Mini Collect 100's	2	Box	4,800.00
43	EDTA Violet Top 100's	5	Box	9,750.00
44	Electrolytes Control	1	Box	15,000.00
45	Electrolytes Daily Cleansing Solution	1	Box	15,000.00
46	Electrolytes Solution Pack	1	Bottle	20,000.00
47	Enamel Tray	2	Piece	1,215.00
48	Gauze Roll, Big	2	Roll	4,500.00
49	Gauze/ Bandage, 4x4, 5s/pack	500	Pack	35,400.00
50	Glucometer	2	Unit	8,400.00
51	Glucose Oxidase Reagent	1	Kit	14,137.20
52	Glutaraldehyde Disinfectant Solution, 1 gal	5	Gallon	14,400.00
53	Gram Stain Set	2	Set	14,500.00
54	Gum Separator	2	Piece	70.00
55	HBA1C 20's	1	Kit	11,000.00
56	HBsAg Screening Kit 100's	1	Box	12,000.00
57	HDL-Cholesterol Reagent	1	Kit	20,000.00
58	Head Cap, Disposable, 100s/pack	1	Pack	300.00
59	Hema Control (5parameters)	1	Box	27,000.00
60	Hema Diluent 20 Liters (5 parameters)	1	Bottle	24,000.00
61	Hema Lh Lyse 1 Liter (5 parameters)	1	Bottle	24,000.00
62	Hema Lyse I 1liter (5 parameters)	1	Bottle	24,000.00
63	Hema Lyse II 400ml (5 parameters)	1	Bottle	24,000.00
64	Hematology Cleaner 1Liter (5 parameters)	1	Bottle	24,000.00
65	Hematology Control (3 parameters)	1	Box	18,000.00
66	Hematology Diluent 20 Liters (3 parameters)	1	Box	22,000.00
67	Hematology Lyse 500ml (3 parameters)	1	Bottle	22,000.00
68	Hematology Probe Cleanser 50ml (3 parameters)	1	Bottle	24,000.00
69	Hematology Rinse 20 Liters (3 parameters)	1	Bottle	12,000.00
70	Hemostatic Forceps, curved, stainless steel	4	Piece	1,614.80
71	Insulin Syringe 1ml, 30G x 5/16 inches, 100's	10	Box	15,200.00
72	IV Cannula Gauge 18, 20, and 22	50	Piece	7,500.00
73	Heplock (Qstyle)	50	Piece	10,000.00
74	Lancet, 200's/box	5	Box	2,400.00
75	Leptospira IgM/Igm Kit	1	Box	9,306.00

76	Lidocaine Anesthesia, 2%, 50's/box	5	Box	4,900.00
77	Mouth Mirror	5	Piece	500.00
78	Non-Latex Gloves, Powder Free, 50pairs/box	4	Box	2,200.00
79	Occult Blood Test Kit, 50test/box	1	Box	9,450.00
80	Na Electrode	1	Box	28,000.00
81	K Electrode	1	Box	28,000.00
82	CI Electrode	1	Box	28,000.00
83	Orahex Oral Rinse	5	Bottle	1,975.00
84	Petroleum Jelly, 100grams	10	Jar	1,255.00
85	Providone Iodine, 1L	10	Bottle	9,288.00
86	QCA Calibrator for Chem	1	Box	26,000.00
87	RPR Screening (100Test/Box)	2	Box	18,000.00
88	Scaler Tips	2	Sets	1,400.00
89	Short Sample Cup, 1000's/pack	1	Pack	33,736.50
90	Sterile Gloves Size 6.0, 50pairs/box	5	Box	3,225.00
91	Sterile Gloves Size 6.50	5	Box	3,225.00
92	Sterile Gloves Size 7	5	Box	3,225.00
93	Sterile Gloves Size 7.5	5	Box	3,225.00
94	Sterile Gloves Size 8.0, 50pairs/box	4	Box	2,580.00
95	Sterile Gloves, Latex-free size 7.0, 50pairs/box	8	Box	12,149.60
96	Surgical Blade #15, 100's/box	2	Box	1,100.00
97	Surgical Blade #20, 100's/box	2	Box	1,100.00
98	Surgical Forceps (complete set)	1	Set	15,000.00
99	Surgical Tape 1"x10yards, 12's/box	10	Box	18,725.00
100	Surgical Tape 3"x10yards, 4's/box	5	Box	14,141.50
101	Test Tube, 15ml	5	Piece	140.00
102	Topical Anesthesia, 30grams	10	Jar	1,800.00
103	Triglyceride Reagent	2	Kit	56,000.00
104	Urine Strips (10 Parameters) with Strip Reader	10	Bottle	12,400.00
105	Ultrasound Paper/ Film, UPP-110HG, 10packs/box	1	Box	10,000.00

the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for **GENERAL FUND CY 2024** in the amount of **ONE MILLION TWO HUNDRED FORTY NINE THOUSAND FIVE HUNDRED FIVE AND 50/100 PHILIPPINE PESOS (Php 1,249,505.50)**.

2.2. The source of funding is:

LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian Panlungsod.

### **3. Bidding Requirements**

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

### **4. Corrupt, Fraudulent, Collusive, and Coercive Practices**

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

### **5. Eligible Bidders**

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Not applicable.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
  - a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
  - b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.



## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

Subcontracting is not allowed.

7.2. Not applicable.

7.3. Not applicable.

7.4. Not applicable

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the IB.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **FIVE (5) YEARS** prior to the deadline for the submission and receipt of bids.

10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the

equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## **11. Documents comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. Not Applicable.

## **12. Bid Prices**

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
    - ii. The cost of all customs duties and sales and other taxes already paid or payable;
    - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
    - iv. The price of other (incidental) services, if any, listed in e.
  - b. For Goods offered from abroad:
    - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers

registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

12.2. Not Applicable.

### **13. Bid and Payment Currencies**

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

Philippine Pesos

### **14. Bid Security**

14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until **ONE HUNDRED TWENTY (120) C.D. FROM THE DATE OF BID OPENING**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

14.3. Not Applicable.

### **15. Sealing and Marking of Bids**

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## 16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.
- 16.2. Not Applicable

## 17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## 18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. Not Applicable.

## 19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be

sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

Option 1 – One Project having several items that shall be awarded as one contract.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

20.1. Not applicable.

20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## **Section III. Bid Data Sheet**

# Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ul style="list-style-type: none"> <li>a. <b>PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR CITY HEALTH OFFICE (DOH FIXED TRANCHE 2023), DAGUPAN CITY</b></li> <li>b. completed within <b>FIVE (5) YEARS</b> prior to the deadline for the submission and receipt of bids.</li> </ul>
10.1	<ul style="list-style-type: none"> <li>• As per <b>COA Circular No. 2023-004</b>, for the purchase of drugs and medicines the following are the additional documentary requirements as part of bid proposal: <ul style="list-style-type: none"> <li>a. If the supplier is not the manufacturer, certificate from the manufacturer that the supplier is an authorized distributor / dealer of the product / items</li> <li>b. License to Operate from the FDA with List of Sources (whether it is a manufacturer, importer, seller or distributor)</li> </ul> </li> <li>• Expiry period for all dental, medical and laboratory supplies: Minimum expiration period will not be later than one (year) from the delivery period.</li> <li>• Laboratory Supplies must be compatible with the existing device at City Health Office</li> </ul>
12	The price of the Goods shall be quoted DDP <b>DAGUPAN CITY</b> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none"> <li>b. The amount of not less than <b>2% of ABC</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>c. The amount of not less than <b>5% of ABC</b>, if bid security is in Surety Bond.</li> </ul>
15.0	<p>The Bidder shall submit in <b>ONE SEALED ENVELOPE</b> marked as "<b>BID PROPOSAL</b>" and containing the following sealed envelopes;</p> <p><b><u>1st Sealed Envelope</u></b>, marked as "<b>ORIGINAL BID</b>", containing the following two separate sealed envelopes with corresponding labels:</p> <ul style="list-style-type: none"> <li>➤ <b>Original - Technical Component.</b> The bid documents in legal paper size shall be arranged in accordance with the checklist of Bid Requirement and label tabs on each requirement, and shall be signed, and photo-copies shall be stamped "certified true copy", and each and every page shall be initialed, by the bidder /or duly authorized representative/s. Documents shall be put</li> </ul>

in a folder and then put in a sealed envelope, both with the label “**Original – Technical Component**”.

- **Original – Financial Component.** The bid documents in legal paper size shall be arranged in accordance with the checklist of Bid Requirement and label tabs on each requirement, and shall be signed, and each and every page shall be initialed, by the bidder /or duly authorized representative/s. Documents shall be put in a folder and then put in a sealed envelope, both with the label “**Original – Financial Component**”.

**2nd Sealed Envelope**, marked as “**COPY NO. 1**”, containing the following two separate sealed envelopes with corresponding labels:

- **Copy No. 1 – Technical Component.** The bid documents in legal paper size shall be arranged in accordance with the checklist of Bid Requirement and label tabs on each requirement, and shall be signed, and photo-copies shall be stamped “certified true copy”, and each and every page shall be initialed, by the bidder /or duly authorized representative/s. Documents shall be put in a folder and then put in a sealed envelope, both with the label “**Copy No. 1- Technical Component**”.
- **Copy No. 1 – Financial Component.** The bid documents in legal paper size shall be arranged in accordance with the checklist of Bid Requirement and label tabs on each requirement, and shall be signed, and each and every page shall be initialed, by the bidder /or duly authorized representative/s. Documents shall be put in a folder and then put in a sealed envelope, both with the label “**Copy No. 1 – Financial Component**”.

**3rd Sealed Envelope**, marked as “**COPY NO. 2**”, containing the following two separate sealed envelopes with corresponding labels:

- **Copy No. 2 – Technical Component.** The bid documents in legal paper size shall be arranged in accordance with the checklist of Bid Requirement and label tabs on each requirement, and shall be signed, and photo-copies shall be stamped “certified true copy”, and each and every page shall be initialed, by the bidder /or duly authorized representative/s. Documents shall be put in a folder and then put in a sealed envelope, both with the label “**Copy No. 2- Technical Component**”.
- **Copy No. 2 – Financial Component.** The bid documents in legal paper size shall be arranged in accordance with the checklist of Bid Requirement and label tabs on each requirement, and shall be signed, and each and every page shall be initialed, by the bidder /or duly authorized representative/s. Documents shall be put in a folder and then put in a sealed envelope, both with the label “**Copy No. 2 – Financial Component**”.

All envelopes and folders shall bear the following:

- a) Contain the name of the contract to be bid in Capital Letters;
- b) Bear the name and address of the Bidder in Capital Letters;
- c) Be addressed to the Procuring Entity’s BAC as follows:



**BIDS AND AWARDS COMMITTEE  
CITY GOVERNMENT OF DAGUPAN  
CITY HALL COMPLEX,  
A.B. FERNANDEZ AVE.,  
DAGUPAN CITY**

- d) Bear a warning “**DO NOT OPEN BEFORE...**” the date and time of the opening of bid as indicated in the IB
- e) Strictly comply the documentary requirements.

**Section IV. General Conditions of Contract**

## 1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. **Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. **Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## 4. **Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## **Section V. Special Conditions of Contract**

## Special Conditions of Contract

GCC Clause	
1	<p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <b>DAGUPAN CITY</b>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <b>DAGUPAN CITY</b>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> </ol>
	<p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p>

	<p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity  Name of the Supplier  Contract Description  Final Destination  Gross weight  Any special lifting instructions  Any special handling instructions  Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until</p>

their receipt and final acceptance at the final destination.

**Intellectual Property Rights –**

The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.



## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Item Description	Qty	Unit	Delivered, Weeks/Months
1	Adhesive Plaster 1"x10yards, 24's/box	10	Box	
2	Alcohol, Isopropyl, 70% Solution, 500ml/bottle	25	Bottle	
3	Alcohol, Isopropyl, 70% Solution, 1gallon/bottle	5	Gallon	
4	Alcohol Denatured 1 Liter	2	Bottle	
5	Alcohol, Ethyl 95% 500ml	2	Bottle	
6	Aliquot cups 100s	2	Pack	
7	ALT/GPT Reagent	1	Kit	
8	Ammonium Carbonate Strong Ammonia (Spirit of Ammonia) 15ml	10	Bottle	
9	Anti D	1	Bottle	
10	Aspirating Needle, 18gauge, 100's/box	1	Box	
11	Anti Sera A & B	1	Set	
12	AST/GOT Reagent	2	Kit	
13	Band Aid, 100s/box	5	Box	
14	Blood Urea Nitrogen Reagent	1	Kit	
15	Blood Uric Acid Reagent	1	Kit	
16	Blue Tips	1	Bag	
17	Butterfly Needle for Pedia	2	Box	
18	CD80 Detergent for Chem, 1 Liter	1	Bottle	
19	Cholesterol Reagent	1	Kit	
20	Cholesterol Strips	1	Box	
21	Control Normal for Chemistry	1	Box	
22	Control Pathologic for Chemistry	1	Box	
23	Cotton Balls, 300s	30	Pack	
24	Cotton Plier w/lock	2	Piece	
25	Cotton, 400g, roll	5	Roll	
26	Creatinine Reagent	1	Kit	
27	Denatured Lamp	7	Piece	
28	Dengue IgG/igM 25T, Duo w/ Antigen	1	Box	
29	Dental Bib	5	Pack	
30	Dental Needle, G27 Short	10	Box	
31	Disinfectant Solution, Concentrate, 500ml/bottle	10	Bottle	
32	Disposable Cups, Plastic, 50's/pack 12 oz	20	Pack	
33	Disposable Gloves, 50pairs/box	20	Box	
34	Disposable Gloves (S,M,L,XL)	20	Box	

35	Disposable Syringe, 3cc	10	Box	
36	Disposable Syringe, 5cc	10	Box	
37	Disposable Syringe, 10cc	1	Box	
38	Disposable Syringe, 20cc	1	Box	
39	Disposable Syringe, 60cc	1	Box	
40	Distilled Water, for Blood Chemistry, 10 liters	60	Box	
41	ECG Tracing Paper	10	Roll	
42	EDTA Mini Collect 100's	2	Box	
43	EDTA Violet Top 100's	5	Box	
44	Electrolytes Control	1	Box	
45	Electrolytes Daily Cleansing Solution	1	Box	
46	Electrolytes Solution Pack	1	Bottle	
47	Enamel Tray	2	Piece	
48	Gauze Roll, Big	2	Roll	
49	Gauze/ Bandage, 4x4, 5s/pack	500	Pack	
50	Glucometer	2	Unit	
51	Glucose Oxidase Reagent	1	Kit	
52	Glutaraldehyde Disinfectant Solution, 1 gal	5	Gallon	
53	Gram Stain Set	2	Set	
54	Gum Separator	2	Piece	
55	HBA1C 20's	1	Kit	
56	HBsAg Screening Kit 100's	1	Box	
57	HDL-Cholesterol Reagent	1	Kit	
58	Head Cap, Disposable, 100s/pack	1	Pack	
59	Hema Control (5parameters)	1	Box	
60	Hema Diluent 20 Liters (5 parameters)	1	Bottle	
61	Hema Lh Lyse 1 Liter (5 parameters)	1	Bottle	
62	Hema Lyse I 1liter (5 parameters)	1	Bottle	
63	Hema Lyse II 400ml (5 parameters)	1	Bottle	
64	Hematology Cleaner 1Liter (5 parameters)	1	Bottle	
65	Hematology Control (3 parameters)	1	Box	
66	Hematology Diluent 20 Liters (3 parameters)	1	Box	
67	Hematology Lyse 500ml (3 parameters)	1	Bottle	
68	Hematology Probe Cleanser 50ml (3 parameters)	1	Bottle	
69	Hematology Rinse 20 Liters (3 parameters)	1	Bottle	
70	Hemostatic Forceps, curved, stainless steel	4	Piece	
71	Insulin Syringe 1ml, 30G x 5/16 inches, 100's	10	Box	
72	IV Cannula Gauge 18, 20, and 22	50	Piece	
73	Heplock (Qstyle)	50	Piece	
74	Lancet, 200's/box	5	Box	
75	Leptospira Igm/Igm Kit	1	Box	

76	Lidocaine Anesthesia, 2%, 50's/box	5	Box	
77	Mouth Mirror	5	Piece	
78	Non-Latex Gloves, Powder Free, 50pairs/box	4	Box	
79	Occult Blood Test Kit, 50test/box	1	Box	
80	Na Electrode	1	Box	
81	K Electrode	1	Box	
82	CI Electrode	1	Box	
83	Orahex Oral Rinse	5	Bottle	
84	Petroleum Jelly, 100grams	10	Jar	
85	Providone Iodine, 1L	10	Bottle	
86	QCA Calibrator for Chem	1	Box	
87	RPR Screening (100Test/Box)	2	Box	
88	Scaler Tips	2	Sets	
89	Short Sample Cup, 1000's/pack	1	Pack	
90	Sterile Gloves Size 6.0, 50pairs/box	5	Box	
91	Sterile Gloves Size 6.50	5	Box	
92	Sterile Gloves Size 7	5	Box	
93	Setrile Gloves Size 7.5	5	Box	
94	Sterile Gloves Size 8.0, 50pairs/box	4	Box	
95	Sterile Gloves, Latex-free size 7.0, 50pairs/box	8	Box	
96	Surgical Blade #15, 100's/box	2	Box	
97	Surgical Blade #20, 100's/box	2	Box	
98	Surgical Forceps (complete set)	1	Set	
99	Surgical Tape 1"x10yards, 12's/box	10	Box	
100	Surgical Tape 3"x10yards, 4's/box	5	Box	
101	Test Tube, 15ml	5	Piece	
102	Topical Anesthesia, 30grams	10	Jar	
103	Triglyceride Reagent	2	Kit	
104	Urine Strips (10 Parameters) with Strip Reader	10	Bottle	
105	Ultrasound Paper/ Film, UPP-110HG, 10packs/box	1	Box	

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

## **Section VII. Technical Specifications**

## Technical Specifications

Item	Specification	Statement of Compliance
		[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Item No.	Item Description	Qty	Unit	Statement of Compliance
1	Adhesive Plaster 1"x10yards, 24's/box	10	Box	
2	Alcohol, Isopropyl, 70% Solution, 500ml/bottle	25	Bottle	
3	Alcohol, Isopropyl, 70% Solution, 1gallon/bottle	5	Gallon	
4	Alcohol Denatured 1 Liter	2	Bottle	
5	Alcohol, Ethyl 95% 500ml	2	Bottle	
6	Aliquot cups 100s	2	Pack	
7	ALT/GPT Reagent	1	Kit	
8	Ammonium Carbonate Strong Ammonia (Spirit of Ammonia) 15ml	10	Bottle	
9	Anti D	1	Bottle	
10	Aspirating Needle, 18gauge, 100's/box	1	Box	
11	Anti Sera A & B	1	Set	
12	AST/GOT Reagent	2	Kit	
13	Band Aid, 100s/box	5	Box	
14	Blood Urea Nitrogen Reagent	1	Kit	
15	Blood Uric Acid Reagent	1	Kit	
16	Blue Tips	1	Bag	
17	Butterfly Needle for Pedia	2	Box	
18	CD80 Detergent for Chem, 1 Liter	1	Bottle	
19	Cholesterol Reagent	1	Kit	

20	Cholesterol Strips	1	Box	
21	Control Normal for Chemistry	1	Box	
22	Control Pathologic for Chemistry	1	Box	
23	Cotton Balls, 300s	30	Pack	
24	Cotton Plier w/lock	2	Piece	
25	Cotton, 400g, roll	5	Roll	
26	Creatinine Reagent	1	Kit	
27	Denatured Lamp	7	Piece	
28	Dengue IgG/igM 25T, Duo w/ Antigen	1	Box	
29	Dental Bib	5	Pack	
30	Dental Needle, G27 Short	10	Box	
31	Disinfectant Solution, Concentrate, 500ml/bottle	10	Bottle	
32	Disposable Cups, Plastic, 50's/pack 12 oz	20	Pack	
33	Disposable Gloves, 50pairs/box	20	Box	
34	Disposable Gloves (S,M,L,XL)	20	Box	
35	Disposable Syringe, 3cc	10	Box	
36	Disposable Syringe, 5cc	10	Box	
37	Disposable Syringe, 10cc	1	Box	
38	Disposable Syringe, 20cc	1	Box	
39	Disposable Syringe, 60cc	1	Box	
40	Distilled Water, for Blood Chemistry, 10 liters	60	Box	
41	ECG Tracing Paper	10	Roll	
42	EDTA Mini Collect 100's	2	Box	
43	EDTA Violet Top 100's	5	Box	
44	Electrolytes Control	1	Box	
45	Electrolytes Daily Cleansing Solution	1	Box	
46	Electrolytes Solution Pack	1	Bottle	
47	Enamel Tray	2	Piece	
48	Gauze Roll, Big	2	Roll	
49	Gauze/ Bandage, 4x4, 5s/pack	500	Pack	
50	Glucometer	2	Unit	
51	Glucose Oxidase Reagent	1	Kit	
52	Glutaraldehyde Disinfectant Solution, 1 gal	5	Gallon	
53	Gram Stain Set	2	Set	
54	Gum Separator	2	Piece	
55	HBA1C 20's	1	Kit	
56	HBsAg Screening Kit 100's	1	Box	
57	HDL-Cholesterol Reagent	1	Kit	
58	Head Cap, Disposable, 100s/pack	1	Pack	
59	Hema Control (5parameters)	1	Box	
60	Hema Diluent 20 Liters (5 parameters)	1	Bottle	
61	Hema Lh Lyse 1 Liter (5 parameters)	1	Bottle	
62	Hema Lyse I 1liter (5 parameters)	1	Bottle	

63	Hema Lyse II 400ml (5 parameters)	1	Bottle	
64	Hematology Cleaner 1Liter (5 parameters)	1	Bottle	
65	Hematology Control (3 parameters)	1	Box	
66	Hematology Diluent 20 Liters (3 parameters)	1	Box	
67	Hematology Lyse 500ml (3 parameters)	1	Bottle	
68	Hematology Probe Cleanser 50ml (3 parameters)	1	Bottle	
69	Hematology Rinse 20 Liters (3 parameters)	1	Bottle	
70	Hemostatic Forceps, curved, stainless steel	4	Piece	
71	Insulin Syringe 1ml, 30G x 5/16 inches, 100's	10	Box	
72	IV Cannula Guage 18, 20, and 22	50	Piece	
73	Heplock (Qstyle)	50	Piece	
74	Lancet, 200's/box	5	Box	
75	Leptospira IgM/Igm Kit	1	Box	
76	Lidocaine Anesthesia, 2%, 50's/box	5	Box	
77	Mouth Mirror	5	Piece	
78	Non-Latex Gloves, Powder Free, 50pairs/box	4	Box	
79	Occult Blood Test Kit, 50test/box	1	Box	
80	Na Electrode	1	Box	
81	K Electrode	1	Box	
82	CI Electrode	1	Box	
83	Orahex Oral Rinse	5	Bottle	
84	Petroleum Jelly, 100grams	10	Jar	
85	Providone Iodine, 1L	10	Bottle	
86	QCA Calibrator for Chem	1	Box	
87	RPR Screening (100Test/Box)	2	Box	
88	Scaler Tips	2	Sets	
89	Short Sample Cup, 1000's/pack	1	Pack	
90	Sterile Gloves Size 6.0, 50pairs/box	5	Box	
91	Sterile Gloves Size 6.50	5	Box	
92	Sterile Gloves Size 7	5	Box	
93	Setrile Gloves Size 7.5	5	Box	
94	Sterile Gloves Size 8.0, 50pairs/box	4	Box	
95	Sterile Gloves, Latex-free size 7.0, 50pairs/box	8	Box	
96	Surgical Blade #15, 100's/box	2	Box	
97	Surgical Blade #20, 100's/box	2	Box	
98	Surgical Forceps (complete set)	1	Set	
99	Surgical Tape 1"x10yards, 12's/box	10	Box	
100	Surgical Tape 3"x10yards, 4's/box	5	Box	
101	Test Tube, 15ml	5	Piece	
102	Topical Anesthesia, 30grams	10	Jar	

103	Triglyceride Reagent	2	Kit	
104	Urine Strips (10 Parameters) with Strip Reader	10	Bottle	
105	Ultrasound Paper/ Film, UPP-110HG, 10packs/box	1	Box	

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_



# Section VIII. Checklist of Technical and Financial Documents

## Checklist of Technical and Financial Documents

### I. TECHNICAL COMPONENT ENVELOPE

#### Class “A” Documents

##### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**or**
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,  
**and**
- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

##### Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS);  
**and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

**Class "B" Documents**

- ☐ (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**II. FINANCIAL COMPONENT ENVELOPE**

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

