



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY MAYOR
DAGUPAN CITY

NOTICE TO PROCEED

July 15, 2024

MS. MARITES S. VELASCO
Manager
ED-MART TRADING
Gayaman, Binmaley, Pangasinan

Dear Ms. Velasco:

The attached Contract of Agreement having been approved, notice is hereby given to **ED-MART TRADING** that the delivery may proceed effective on the date of receipt of this Notice for the **PROCUREMENT OF VARIOUS OFFICE SUPPLIES AND OTHER SUPPLIES FOR VARIOUS OFFICES / DEPARTMENTS USE (2ND QUARTER), DAGUPAN CITY** with contract amount of **ONE MILLION SEVEN HUNDRED SIXTY THOUSAND EIGHT HUNDRED TWENTY-FOUR PESOS ONLY (PhP1,760,824.00)**.

Upon receipt of this notice, you are responsible for performing the services under terms and conditions provided in the Contract Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt and acceptance of this notice by signing all copies in the space provided below. Keep one copy and return the others to the **CITY GOVERNMENT OF DAGUPAN**.

CONTRACT DURATION: 30 CALENDAR DAYS

Very truly yours,

HON. BELEN T. FERNANDEZ
City Mayor

Conforme:

Signature of the Authorized Representative: _____

Name of the Authorized Representative: _____

Date of receipt of this Notice: _____