



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE CITY MAYOR  
DAGUPAN CITY

**NOTICE TO PROCEED**

August 20, 2024

**MS. MARITES S. VELASCO**  
Manager  
**ED-MART TRADING**  
Gayaman, Binmaley, Pangasinan

Dear Ms. Velasco:

The attached Contract of Agreement having been approved, notice is hereby given to **ED-MART TRADING** that the delivery may proceed effective on the date of receipt of this Notice for the **PROCUREMENT OF ONE THOUSAND NINE HUNDRED TWENTY THREE (1,923) SETS SCHOOL BAGS WITH SCHOOL SUPPLIES FOR GRADE 1 INDIGENT PUPILS OF DAGUPAN CITY** with contract amount of **SIX HUNDRED NINETY-EIGHT THOUSAND FORTY-NINE PESOS ONLY (PhP698,049.00)**.

Upon receipt of this notice, you are responsible for performing the services under terms and conditions provided in the Contract Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt and acceptance of this notice by signing all copies in the space provided below. Keep one copy and return the others to the **CITY GOVERNMENT OF DAGUPAN**.

**CONTRACT DURATION: 30 CALENDAR DAYS**

Very truly yours,

  
**HON. BELEN T. FERNANDEZ**  
City Mayor

Conforme:

Signature of the Authorized Representative: \_\_\_\_\_

Name of the Authorized Representative: MARITES S. VELASCO

Date of receipt of this Notice: \_\_\_\_\_