



Republic of the Philippines  
Office of the Mayor  
**BIDS AND AWARDS COMMITTEE**  
Dagupan City



**INVITATION TO BID**

**PROCUREMENT OF VARIOUS COMPUTER SOFTWARE FOR MANAGEMENT  
INFORMATION SYSTEM OFFICE, DAGUPAN CITY  
GOODS-047CB-2024 / PR NO. 2024-04157-053**

1. The **City Government of Dagupan**, through the **GENERAL FUND FY 2024**, intends to apply the sum of **THREE HUNDRED THIRTY NINE THOUSAND FIVE HUNDRED TWENTY FIVE PHILIPPINE PESOS (PhP 339,525.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for **“PROCUREMENT OF VARIOUS COMPUTER SOFTWARE FOR MANAGEMENT INFORMATION SYSTEM OFFICE, DAGUPAN CITY”**. Bids received in excess of the ABC shall be automatically rejected during the bid opening.

Item No.	Item Description	Qty	Unit
1	Anti-Virus Server Software, 1 Year Subscription	3	units
2	Anti-Virus Client Software, 1 Year Subscription	31	units
3	Firewall, 1 Year Subscription (Service Charge for Installation & Configuration Remote including training & documentation)	1	unit

2. The **City Government of Dagupan** now invites bids for the above Procurement Project. Delivery of the Goods is required within the period of **THIRTY (30) CALENDAR DAYS**. Bidders should have completed, within **FIVE (5) YEARS** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during **regular office hours (8:00 A.M. - 5:00 P.M.)**.
5. A complete set of Bidding Documents may be acquired by interested bidders from **July 23, 2024 (8:00 A.M. - 5:00 P.M.) to July 30, 2024 (8:00 A.M. - 12:00 N.N.)** from given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by GPPB, in the amount of **FIVE HUNDRED PHILIPPINE PESOS (PHP 500.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by providing a printed copy of the official receipt.

The Bidding Documents may also be downloaded from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)**, provided the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. Bids must be duly received by the BAC Secretariat through manual submission **on or before 1:00 P.M., July 30, 2024** at **BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City**. Late bids shall not be accepted.
7. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB CLAUSE 15.
8. Bid opening shall be on **July 30, 2024 2:00 P.M.** at **BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City**. Bids will be opened in the presence of the bidder’s representatives who chose to attend the activity.

9. The City Government of Dagupan reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to BAC Secretariat:

Engr. Athena Arenas  
Ms. Manolita T. De Venecia  
Mr. Allan R. Zabala

Address: BAC Office, 2<sup>nd</sup> Floor, City Hall Complex  
A.B. Fernandez Ave., Dagupan City  
Contact No: 0917-855-3267

(ORIGINAL SIGNED)  
**ATTY. AURORA E. VALLE**  
BAC Chairman