



Request for Quotation (RFQ)

Procurement Title: **PROCUREMENT OF VARIOUS SPARE PARTS FOR THE REPAIR AND MAINTENANCE OF VARIOUS MOTOR VEHICLES AND HEAVY EQUIPMENT OF GENERAL SERVICES OFFICE**

PR No. : **2024-04208-013(-R)**

Solicitation No. : **303-1N-24**

PR Date : **07 August, 2024**

Philgeps Reference No. : **11196428**

Approved Budget for the Contract: **₱183,255.30**

Please quote your lowest price on the item/s listed described below or in the attached Purchase Request (PR) subject to the General Terms and Conditions Stated herein, submit filled out quotation duly signed by you or your duly authorized representative not later than September 3, 2024, 1:00 PM at the Bids and Awards Committee Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City 2400 Pangasinan.

ATTY. AURORA E. VALLE
BAC Chairman

GENERAL TERMS AND CONDITIONS:

- Warranty shall be for a minimum period of three (3) months for expendable components, one (1) year for non-expendable components, from date of acceptance by the City Government of Dagupan.
- Price validity shall be for a period of thirty (30) calendar days counted from date of quotation.
- Price quotation shall be inclusive of all costs and applicable taxes.
- Delivery period upon receipt of Purchase Order (P.O.)
- Amount of bid docs to be paid ₱500.00.
- PhilGEPS REGISTRATION/ CERTIFICATE, MAYOR'S/ BUSINESS PERMIT, TAX REGISTRATION, SEC or DTI. Shall be attached upon submission of quotation.
- Latest income/business tax return shall be attached upon submission of quotation if ABC is above Php 500,000.00
- A notarized omnibus sworn statement (GPPB-prescribed format) shall be attached upon submission of quotation if ABC is above Php50,000.00
- Bidders shall submit original brochures showing certifications of the product being offered. (if applicable)
- ANY ALTERATIONS AND/OR ERASURES SHALL BE COUNTER-SIGNED BY THE BIDDER OR HIS/HER DULY AUTHORIZED REPRESENTATIVE. BIDS WITH ALTERATIONS AND/OR ERASURES THAT ARE NOT COUNTER-SIGNED SHALL BE REJECTED.**

COMPANY NAME : _____

ADDRESS : _____

PHILGEPS REGISTRATION No. : _____

Valid Until: _____

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
1	pc	Stator Coil - Motorcycle with Garong (Engine no. MS162FML8J300007)				
1	pc	Starter Relay - Motorcycle with Garong (Engine no. MS162FML8J300007)				
1	pc	Hub - Motorcycle with Garong (Engine no. MS162FML8J300007)				
1	set	Brake shoe - Motorcycle with Garong (Engine no. MS162FML8J300007)				
1	pc	Rim #17 (front) - Motorcycle with Garong (Engine no. MS162FML8J300007)				
1	pc	Rim #17 (rear) - Motorcycle with Garong (Engine no. MS162FML8J300007)				
1	pc	Rios 8x155 - Motorcycle with Garong (Engine no. MS162FML8J300007)				
1	pc	Battery - Kawasaki Boxer 150 (Engine no. PFZWKD58645)				
1	set	Tire with Tube 300x17 (front) - Kawasaki Boxer 150 (Engine no. PFZWKD58645)				
1	set	Rim with Spoke (front) - Kawasaki Boxer 150 (Engine no. PFZWKD58645)				
1	set	Rim with Spoke (sidewheel) - Kawasaki Boxer 150 (Engine no. PFZWKD58645)				
1	set	Tire with Tube 300x17 (sidewheel) - Kawasaki Boxer 150 (Engine no. PFZWKD58645)				
1	set	Sprocket with Chain - Kawasaki Boxer 150 (Engine no. PFZWKD58645)				
1	set	Clutch Lining Set - Kawasaki Boxer 150 (Engine no. PFZWKD58645)				
1	pc	Flushing Oil 500ml - Coaster (SAB 4559)				
2	pcs	Diesel Engine Oil (4liters) - Coaster (SAB 4559)				
1	pc	Diesel Engine Oil (1liter) - Coaster (SAB 4559)				
1	pc	Oil Filter - Coaster (SAB 4559)				
2	pcs	Marfak Grease 500g - Coaster (SAB 4559)				
1	pc	Brake Fluid 900ml - Coaster (SAB 4559)				
4	pcs	Rubber Cap - Coaster (SAB 4559)				

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	QUOTATION/ OFFER AMOUNT	
					UNIT PRICE	TOTAL AMOUNT
1	pc	Sand Paper - Coaster (SAB 4559)				
1	pc	Axle Oil Seal - Coaster (SAB 4559)				
2	gals	Diesel Engine Oil - Coaster (SAB 4558)				
2	liters	Diesel Engine Oil - Coaster (SAB 4558)				
1	pc	Oil Filter - Coaster (SAB 4558)				
1	pc	Flushing Oil - Coaster (SAB 4558)				
2	pcs	Wheel Cylinder - Coaster (SAB 4558)				
7	liters	Transmission Oil - Coaster (SAB 4558)				
5	liters	Differential Oil - Coaster (SAB 4558)				
1	pc	Flushing Oil 500ml - Nissan Urvan (F4A 581)				
1	pc	Diesel Engine Oil (4liters) - Nissan Urvan (F4A 581)				
3	pcs	Diesel Engine Oil (1liter) - Nissan Urvan (F4A 581)				
1	pc	Oil Filter - Nissan Urvan (F4A 581)				
1	pc	Fuel Filter - Nissan Urvan (F4A 581)				
5	pcs	Automatic Transmission Fluid (ATF) 1 Liter - Nissan Urvan (F4A 581)				
4	pcs	Gear Oil (1liter) - Nissan Urvan (F4A 581)				
1	pc	Drive Belt - Nissan Urvan (F4A 581)				
1	pc	Brake Cleaner 700ml - Nissan Urvan (F4A 581)				
1	pc	Brake Fluid 500ml - Nissan Urvan (F4A 581)				
4	pcs	Silicon Oil - Nissan Urvan (F4A 581)				
2	pcs	Oil Seal - Nissan Urvan (F4A 581)				
2	pcs	Hub Bearing - Nissan Urvan (F4A 581)				
1	set	Brake Shoe - Nissan Urvan (F4A 581)				
1	set	Brake Pad - Nissan Urvan (F4A 581)				
2	pcs	Wheel Cylinder - Nissan Urvan (F4A 581)				
1	pc	Air Filter - Nissan Urvan (F4A 581)				
5	pcs	TR-413 V.S - Nissan Urvan (F4A 581)				
3	liters	Differential Oil - Nissan Urvan (F4A 581)				
1	set	Wiper Blade - Innova (SAB 7967)				
2	pcs	Air Bag - Yutong Bus (UOV 437)				
2	pcs	Fuel Filter - Yutong Bus (UOV 437)				
2	pcs	Water Separator - Yutong Bus (UOV 437)				
1	pc	Brake Master Assy - HINO Dumptruck (JM 1099)				
10	pcs	Tube 700-16 - HINO Dumptruck (JM 1099)				
10	pcs	16-Flap - HINO Dumptruck (JM 1099)				
1	pc	Wheel Cylinder Assembly - HINO Dumptruck (JM 1099)				
2	pcs	Marfak Grease - HINO Dumptruck (JM 1099)				
2	pcs	Battery 2SMF - Isuzu Light Truck (DIN 434)				
1	pc	Ignition Switch- Motorcycle with Garong (Engine no. MS162FMJ8J201420)				
1	pc	Carburetor - Motorcycle with Garong (Engine no. MS162FMJ8J201420)				
1	pc	Sparkplug - Motorcycle with Garong (Engine no. MS162FMJ8J201420)				
1	pc	Battery - Motorcycle with Garong (Engine no. MS162FMJ8J201420)				
1	pc	Flasher Relay - Motorcycle with Garong (Engine no. MS162FMJ8J201420)				
				₱183,255.30		

After having carefully read and accepted your General Terms and Conditions, I/ WE quote you on the item at prices noted above.

Signature over printed name _____
(Owner/ Authorized Representative) _____
Telephone/ Mobile No. : _____
Email Address : _____
Date : _____

NOTE: ADDITIONAL INSTRUCTION

1. Please submit quotation and required documents in a SEALED envelope.
2. RFQ/s may be submitted personally at the BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Avenue, Dagupan City during office hours 8:00 A.M. to 5:00 P.M. Bidder shall present its proof of payment for the Bid Docs Fees. Payment shall be paid at the One Stop Shop Business Center (OSBC).
3. RFQ's may be submitted through mail/courier services and shall be addressed to the BAC Chairman with Office Address: BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Avenue, Dagupan City. Bidder shall attach a Postal Money Order and/ or Managers Check for the Bid Docs Fees with a Payee: CITY TREASURE'S OFFICE DAGUPAN CITY. Bidders shall also attach a self-addressed stamped envelope for the RFQ's received by the BAC after the deadline will be return through that aforementioned self-addressed stamp envelope.
4. **RFQ's THAT ARE DELIVERED BY MAIL/ COURIER SERVICE AFTER THE DEADLINE SHALL NOT BE OPENED AND SHALL BE IMMEDIATELY RETURNED. THE BAC SHALL NOT BE RESPONSIBLE FOR ANY DELAY IN THE DELIVERY OF RFQ's VIA MAIL/ COURIER SERVICES.**