



Republic of the Philippines
Office of the Mayor
BIDS AND AWARDS COMMITTEE
Dagupan City



INVITATION TO BID

**PROCUREMENT OF VARIOUS OFFICE EQUIPMENT AND FURNITURES &
FIXTURES FOR VARIOUS OFFICES / DEPARTMENTS USE, DAGUPAN CITY
GOODS-105CB-2024 / PR NO. 2024-04477-018**

1. The **City Government of Dagupan**, through the **GENERAL FUND CY 2024**, intends to apply the sum of **THREE MILLION SIX HUNDRED SIX THOUSAND SIX HUNDRED FORTY THREE AND 76/100 PHILIPPINE PESOS (Php 3,606,643.76)** being the Approved Budget for the Contract (ABC) to payment under the contract for **“PROCUREMENT OF VARIOUS OFFICE EQUIPMENT AND FURNITURES & FIXTURES FOR VARIOUS OFFICES / DEPARTMENTS USE, DAGUPAN CITY”**. Bids received in excess of the ABC shall be automatically rejected during the bid opening.

Item No.	Item Description	Qty	Unit
1	ADDING MACHINE, Compact Type Printing Calculator, 12 digit, 2-color printing	3	unit
2	AIR CONDITIONER, Split Type, Standard Inverter, 1.5HP, with Installation	1	unit
3	AIR CONDITIONER, Split Type, Standard Inverter, 2.0HP, with Installation	1	unit
4	AIR CONDITIONER, Window Type, Non-Inverter, 1.0HP, Auto Air Swing	1	unit
5	AIR CONDITIONER, Window Type, Non-Inverter, 1.5HP, Auto Air Swing, with Remote	2	unit
6	AIRPORT CHAIR, Powder Coated Steel, 5 Seater	1	unit
7	AIRPORT CHAIR, Stainless Steel, 5 Layers	1	unit
8	AUDIO SPEAKER, 1000watts, with Stand	1	unit
9	Base Radio	1	unit
10	BLINDS, Customized Size	5	set
11	COMPUTER CPU, Basic i3 Processor, Basic DDR4 Motherboard, 8GB Memory, 240GB Solid State Drive, 1TB Hard Disk Drive, Generic CPU Case with PSU	2	unit
12	COMPUTER CPU, Intermediate i5 Processor, Basic DDR4 Motherboard, 8GB Memory, 240GB Solid State Drive, 1TB Hard Disk Drive, Generic CPU Case with PSU	2	unit
13	COMPUTER DESKTOP, Advanced i7 Processor, Basic DDR4 Motherboard, 8GB Memory, 240GB Solid State Drive, 1TB Hard Disk Drive, Generic CPU Case with PSU, 24" Monitor 1080p, with Keyboard and Mouse	1	set
14	COMPUTER DESKTOP, Basic i3 Processor, Basic DDR4 Motherboard, 8GB Memory, 240GB Solid State Drive, 1TB Hard Disk Drive, Generic CPU Case with PSU, 24" Monitor 1080p, with Keyboard and Mouse	1	set
15	COMPUTER DESKTOP, Intermediate i5 Processor, Basic DDR4 Motherboard, 8GB Memory, 240GB Solid State Drive, 1TB Hard Disk Drive, Generic CPU Case with PSU, 24" Monitor 1080p, with Keyboard and Mouse	3	set
16	COMPUTER MONITOR, 19.5" 1440x900 Resolution, 60Hz, VGA	1	unit
17	COMPUTER MONITOR, 21.5", 1920X1080	2	unit

	Resolution, 75Hz, Vertical Alignment, VGA or HDMI		
18	DIGITAL PHOTOCOPIER, Multi Function, Monochrome, Laser Print Technology, 23ppm on A4	1	unit
19	DIGITAL PHOTOCOPIER, Multi Function, Monochrome, Laser Print Technology, 40ppm on A4	1	unit
20	Dining Table with four (4) chairs	1	set
21	ELECTRIC FAN, Ceiling Orbit Fan, 16" Banana Blade	12	unit
22	ELECTRIC FAN, Industrial Fan, 24" Stainless Steel Blade, Thermal Fuse Protected	5	unit
23	ELECTRIC FAN, Stand Fan, 16" Banana Blade, Wheel Base	3	unit
24	ELECTRIC FAN, Wall Fan, 16" Banana Blade	5	unit
25	ELECTRIC STOVE, Double Burner	1	unit
26	ELECTRIC STOVE, Single Burner	1	unit
27	EXHAUST FAN, 8"	4	unit
28	Handheld Radio - No. of memory channels: 207 (incl. 6 scan edges and 1 call), Operating Temperature Range: -20°C to +60°C; -4°F to +140°F; Power Supply Requirement: 7.2 V DC; Dimensions: 58x112x30mm; 2.28x4.41x1.18 inches; Weight (approx.): 140g; 4.9 oz (8	unit
29	HARD DISK DRIVE, External, 1TB, USB 3.0	3	unit
30	HARD DISK DRIVE, External, 2TB, USB 3.0	2	unit
31	HARD DISK DRIVE, External, 4TB, USB 3.0	1	unit
32	Hydroponics Grower Tower, 75 holes (15 layers x 5 holes)	5	unit
33	Kids toy storage rack children's multi purpose display book organizer	1	unit
34	LAPTOP COMPUTER, Advance i7 Processor, 8GB RAM, with 2GB Graphics Processing Unit, Full HD Resolution 1080p, with Operating System, with Laptop Bag	3	unit
35	LAPTOP COMPUTER, Basic i3 Processor, 8GB RAM, with 2GB Graphics Processing Unit, Full HD Resolution 1080p, with Operating System, with Laptop Bag	2	unit
36	LAPTOP COMPUTER, Intermediate i5 Processor, 8GB RAM, Full HD Resolution 1080p, with Operating System, with Laptop Bag	1	unit
37	LAPTOP COMPUTER, Intermediate i5 Processor, 8GB RAM, with 2GB Graphics Processing Unit, Full HD Resolution 1080p, with Operating System, with Laptop Bag	1	unit
38	L-shaped Sofa set with additional 2 single seater stool type, fabric, avocado green	1	set
39	MICROPHONE, Dual Wireless UHF Microphone, Dynamic Capsule	2	unit
40	MICROWAVE OVEN, 20 Liters	3	unit
41	MOBILE PHONE, Min. 8 Cores Processor, GSM/HSPA/LTE Technology, 1080p Resolution, Min. 6GB RAM, Min. 128GB Storage, Min. 4000mAh Battery, Dual Band WiFi, USB Type C, with Charging Adaptor and Cable	1	unit
42	MOBILE WIFI, 4G/LTE, Internal 4G Modem	2	unit
43	MOUSE, Wireless, 200-12,000 dpi, lightsync RGB	3	unit

44	OFFICE CHAIR, Clerical, Mesh, Gaslift Swivel, with Arm Rest	3	unit
45	OFFICE CHAIR, High Back, Leather, Gaslift Swivel, with Arm Rest	1	unit
46	OFFICE CHAIR, High Back, Mesh, Gaslift Swivel, with Arm Rest	6	unit
47	OFFICE CHAIR, Mid Back, Mesh, Gaslift Swivel, with Arm Rest	3	unit
48	OFFICE CHAIR, Mid Back, Mesh, Gaslift Swivel, with Head Rest, with Arm Rest	3	unit
49	OFFICE TABLE, Steel, with Center Drawer, 100x60	2	unit
50	OFFICE TABLE, Steel, with Center Drawer, 100x60, with Pedestal Cabinet	8	unit
51	OFFICE TABLE, Steel, with Center Drawer, 120x60	1	unit
52	OFFICE TABLE, Steel, with Center Drawer, 120x60, with Pedestal Cabinet	2	unit
53	OFFICE TABLE, Steel, with Center Drawer, 140x70, with Pedestal Cabinet	7	unit
54	OVEN TOASTER, 9 Liters	2	unit
55	PAPER SHREDDER, 8 Sheets, 13 Liters Bin	1	unit
56	PAPER SHREDDER, 8 Sheets, 22 Liters Bin	4	unit
57	PORTABLE PUBLIC ADDRESS SYSTEM, with 1 Wireless Handheld Microphone	2	unit
58	PORTABLE SPEAKER, 2000watts, with 2 wireless Microphones, with built in Karaoke, Battery and AC Powered	1	unit
59	PRESENTER, Laser Pointer, Wireless	2	unit
60	PRINTER, All in One, Ink Jet Tank, 10/5 ipm Mono/Color	12	unit
61	PRINTER, All in One, Ink Jet Tank, 10/5 ipm Mono/Color, Wi-Fi Direct	10	unit
62	PRINTER, All in One, Ink Jet Tank, Duplex Printing, with Auto Document Feeder	1	unit
63	PRINTER, All in One, Ink Jet Tank, with CD/DVD Printing	2	unit
64	PRINTER, Impact Dot Matrix, 9-pin	1	unit
65	PRINTER, Single Function, Ink Jet Tank	3	unit
66	PROJECTOR, 3600 ANSI Lumens, 16:9 Supported	1	unit
67	RICE COOKER, 10 Cups, 1.8 Liters, with Steamer, Drum Type	1	unit
68	RICE COOKER, 15 Cups, 2.2 Liters, with Steamer, Drum Type	6	unit
69	SCANNER, 26ppm on 200DPI Monochrome Scanning Speed, Sheetfed Scanner, 50 sheets capacity ADF	1	unit
70	SCANNER, Sheet-Fed, One-Pass Duplex color, up to 35/70 ipm on 600 dpi, Automatic Two-Sided Scanner, 50 sheets Capacity ADF	1	unit
71	SHELVES, Stainless Steel, 5 Layers	1	unit
72	SHELVES, Steel Type, 5 Layers	1	unit
73	STEEL CABINET, Lateral, 3 Drawers	4	unit
74	STEEL CABINET, Lateral, 4 Drawers	2	unit
75	STEEL CABINET, Vertical, 4 Drawers	2	unit
76	SWITCH HUB, 16ports	2	unit
77	SWITCH HUB, 24ports	1	unit
78	TABLE, Computer Table	1	unit
79	TABLE, Conference Table, Wood	1	unit

80	TABLE, Folded in Half, Steel Frame, Plastic Material, 72"	2	unit
81	TABLE, Folding, Steel Frame, Plastic Material, 72"	4	unit
82	TELEVISION, Smart TV, 43"	1	unit
83	TELEVISION, Smart TV, 55"	1	unit
84	UNINTERRUPTIBLE POWER SUPPLY, 1200va, 650w	4	unit
85	UNINTERRUPTIBLE POWER SUPPLY, 650va, 360w	7	unit
86	UNINTERRUPTIBLE POWER SUPPLY, 700va, 360w, with USB Port	6	unit
87	VACUUM CLEANER, 800watts, 220V-60Hz	1	unit
88	VISITOR'S CHAIR, Steel Frame, Fabric Material	5	unit
89	WATER DISPENSER, Floor Standing, Hot and Cold, Bottom Load	1	unit
90	WATER DISPENSER, Floor Standing, Hot and Cold, Top Load	2	unit
91	WATER DISPENSER, Floor Standing, Hot Warm and Cold, Top Load	5	unit
92	WATER PUMP, Shallow Well, 1HP	1	unit
93	Weighing Scale, for Market, 20kg	1	unit
94	WI-FI DONGLE, 300Mbps on 2.4GHz	1	unit
95	WI-FI DONGLE, 400Mbps on 2.4GHz, 867Mbps on 5GHz	1	unit
96	WIRELESS ROUTER, 300Mbps	6	unit

2. The **City Government of Dagupan** now invites bids for the above Procurement Project. Delivery of the Goods is required within the period of **THIRTY (45) C.D.** Bidders should have completed, within **FIVE (5) YEARS** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during **regular office hours (8:00 A.M. - 5:00 P.M.)**.
5. A complete set of Bidding Documents may be acquired by interested bidders from **November 28, 2024 (8:00 A.M. - 5:00 P.M.) to December 19, 2024 (8:00 A.M. - 12:00 N.N.)** from given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by GPPB, in the amount of **FIVE THOUSAND PHILIPPINE PESOS (PHP 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by providing a printed copy of the official receipt.
The Bidding Documents may also be downloaded from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)**, provided the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.
6. The City Government of Dagupan will hold a **Pre-bid Conference** on **December 5, 2024, 2:00 P.M. at BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission **on or before 1:00 P.M., December 19, 2024** at **BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB CLAUSE 15.

9. Bid opening shall be on **December 19, 2024 2:00 P.M.** at **BAC Office, 2nd Floor, City Hall Complex, A.B. Fernandez Ave., Dagupan City**. Bids will be opened in the presence of the bidder's representatives who chose to attend the activity.

10. The City Government of Dagupan reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to BAC Secretariat:

Engr. Athena Arenas
Ms. Manolita T. De Venecia
Mr. Allan R. Zabala

Address: BAC Office, 2nd Floor, City Hall Complex
A.B. Fernandez Ave., Dagupan City
Contact No: 0917-855-3267

(ORIGINAL SIGNED)
ATTY. AURORA E. VALLE
BAC Chairman